



Carondelet Catholic School Strategic Plan 2015-2021

(OBJECTIVE 1) Carondelet will meet learner needs			
(STRATEGY 1) Develop assessment practices that inform curriculum and instruction			
	Timeline	Responsibility	Progress Report
(Action Step 1) Plan and provide ongoing professional development related to assessment (common, standardized, formal/informal).	Fall 2015 through Spring 2016 Repeat Fall 2018	Special Services Facilitator, Faculty Team, Principal	
(Action Step 2) Develop assessment philosophy with faculty committee.	Winter 2015/16	Admin Team, Faculty PLC	
(Action Step 3) Use standardized assessment data school wide.	By Spring 2018	Teachers	
(Action Step 4) Develop a process to ensure continuity and application of assessment data across grade levels (analyze and add to curriculum maps/Insight tool).	By Spring 2019	Spec. Services Facilitator, Faculty Team, Principal	
(Action Step 5) Develop reporting standards and begin utilizing standards-based report cards.	By Spring 2017	Teachers, Assistant Principal	
(STRATEGY 2) Ensure curriculum and instruction meets the needs of all learners			
	Timeline	Responsibility	Progress Report
(Action Step 1) Plan and provide ongoing professional development related to curriculum development and analysis.	Fall 2015 through Spring 2016 Repeat Fall 2018	Admin Team, Faculty PLC	

(Action Step 2) Review and analyze curriculum map format.	Winter through Spring 2017/18	Teachers and Tech Coordinator	
(Action Step 3) Regularly review and update curriculum maps.	Continue annually	Faculty	
(Action Step 4) Perform gap/overlap analysis of curriculum across grade levels.	By Spring 2018	Faculty	
(Action Step 5) Develop a formal system for reviewing and updating curricular materials.	By Spring 2016	Admin Team and Faculty Committee	
(Action Step 6) Review and analyze our child study process for identifying and serving students with special need.	Fall of 2018 through Spring 2019	Special Services Facilitator, Faculty Team, Principal	
(STRATEGY 3) Utilize educational technology to meet the needs of 21st century learners			
	Timeline	Responsibility	Progress Report
(Action Step 1) Form committee to work with technology coordinator on long term planning.	Fall 2016	Tech Coordinator, Assistant Principal, Board members	
(Action Step 2) Plan and provide on-going professional development.	Fall 2015 through Spring 2016 Repeat Fall 2018	Tech Coordinator, Assistant Principal, Faculty PLC	
(Action Step 3) Develop grade appropriate technology skills scope and sequence.	Fall 2016 through Spring 2017	Tech Coordinator, Teachers	
(Action Step 4) Integrate technology standards into curriculum and classroom instruction.	Fall 2017 through Spring 2018	Faculty	

(STRATEGY 4) Attract and retain excellent faculty members			
	Timeline	Responsibility	Progress Report
(Action Step 1) Develop improved procedures and policies on the supervision and evaluation of faculty and staff.	Fall 2015 through Spring 2016	Admin Team	
(Action Step 2) Form committee to research compensation models to reward excellence.	Fall 2016 through Spring 2017	Principal and Board of Directors	
(Action Step 3) Develop a new protocol for the orientation and support of new faculty and staff members.	Summer 2016	Admin Team	

(OBJECTIVE 2) Carondelet Catholic will provide a safe, healthy environment that is conducive to learning			
(STRATEGY 1) Build clear, consistent, positive behavioral policies and procedures			
	Timeline	Responsibility	Progress Report
(Action Step 1) Plan and provide ongoing professional development in positive classroom management/school culture.	Fall 2015 through Spring 2016 Repeat Fall 2018	Admin Team, Faculty PLC	
(Action Step 2) Develop a model for consistent classroom management and positive kindergarten through eighth grade school culture.	By Spring 2018	Faculty	
(STRATEGY 2) Develop a new model for funding school programs and capital improvements.			
	Timeline	Responsibility	Progress Report
(Action Step 1) Research feasibility of a school and parish development director.	Spring & Summer 2015	Board of Directors, Principal, Parish Administration	
(Action Step 2) Prioritize long-term capital building improvements.	Fall 2015 through Spring 2016	Board of Directors, Principal, Parish Administration	
(Action Step 3) Form committee to review current fundraising strategies and events to improve upon our <i>Giving Matters</i> fundraisers.	Fall 2016 through Spring 2017	Board of Directors, School Admin Team	
(STRATEGY 3) Work with parishes on a feasible plan for regular building maintenance.			
	Timeline	Responsibility	Progress Report
(Action Step 1) Examine expectations and list priorities for regular cleaning of the school.	Summer/Fall 2015	Faculty and Staff	
(Action Step 2) Compare expectations with current reality for each building's maintenance staff.	Fall 2015 through Spring 2016	School and Parish Admin	

(Action Step 3) Initiate a protocol for building maintenance including supervisory roles and regular evaluation of maintenance work.	By Spring 2016	School and Parish Admin and Maintenance staff	
(STRATEGY 4) Review and update building security plans and procedures.			
	Timeline	Responsibility	Progress Report
(Action Step 1) Form committee to review current building security policies and procedures.	Fall 2015 through Spring 2016	Board of Directors and School Parent Committee	
(Action Step 2) Work with Minneapolis Police to develop updated building security plan.	Fall/Winter 2016/17	Admin Team	
(STRATEGY 5) Review and update bullying policy in light of new Minnesota legislation and recommendations of the Minnesota Catholic Conference Board of Directors.			
	Timeline	Responsibility	Progress Report
(Action Step 1) Form a committee to research latest requirements and recommendations.	Summer 2015	Board Policy Committee, Principal	
(Action Step 2) Develop a bullying prevention and intervention plan.	Summer 2015	Faculty	
(Action Step 3) Write an anti-bullying policy to foster a respectful and loving environment.	Summer 2015	Faculty	

(OBJECTIVE 3) **Carondelet Catholic will be a vital and viable school into the future**

(STRATEGY 1) **Do a thorough assessment/evaluation of the infrastructure and use of space in each school building.**

	Timeline	Responsibility	Progress Report
(Action Step 1) Form a committee to seek professional input on infrastructure and space use.	Fall 2015 through Spring 2016	Board of Directors	
(Action Step 2) Review findings to consider feasibility of renovating, updating, using space efficiently.	Fall 2017 through Spring 2018	Board of Directors, School and Parish Admin.	

(STRATEGY 2) **Ensure consistency in communication to all constituents**

	Timeline	Responsibility	Progress Report
(Action Step 1) Develop a detailed communications plan that includes standards and guidelines for internal (school and parish) audiences.	Fall 2016 through Winter 2017	Board Communications Committee, Admissions Coordinator, Faculty Representatives	
(Action Step 2) Develop a detailed communications plan that includes standards and guidelines for external (community stakeholders) audiences.	Fall 2015 through Spring 2016	Board Communications Committee, Admin Team	
(Action Step 3) Develop grade appropriate standards for consistency in teacher use of available tools for communication with families.	Begin Spring 2015 Complete by Spring 2017	Technology Coordinator, Assistant Principal, Admissions Coordinator	

(STRATEGY 3) Generate name recognition and greater community awareness of Carondelet Catholic School			
	Timeline	Responsibility	Progress Report
(Action Step 1) Create a regular schedule of press releases.	Winter/Spring 2016	Board Communications Committee, Admissions Coordinator	
(Action Step 2) Install permanent Carondelet Catholic School signage.	By Spring 2019	Board of Directors, Principal	
(Action Step 3) Research options for marketing Carondelet to a wider audience.	Fall 2016 through Spring 2017	Board Communications Committee, Admissions Coordinator	
(Action Step 4) Identify and market accomplishments and work of current students and faculty as well as alumni.	Fall 2016 through Spring 2017 and annually	Board Communications Committee, Admissions Coordinator, Admin Team	
(Action Step 5) Identify and market features that set us apart from other educational options in the area.	Fall 2016 through Spring 2017 and annually	Board Communications Committee, Admissions Coordinator, Admin Team	